

**Minutes of the meeting of the Core Committee of IQAC for formulating norms for awarding financial assistance to students of the University for participating in International Seminars/ Conferences held on 30/01/2018, 11.00 AM at IQAC office.**

**Members Present:**

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| 1. Dr.K.Girish Kumar, Director, IQAC                    | Sd/- |
| 2. Dr.S.Harikumar, Professor, Dept of Applied Economics | Sd/- |
| 3. Dr.G.Madhu, Professor, School of Engineering         | Sd/- |

The committee discussed the regulations to be formulated as per the decision of the Syndicate authorizing IQAC to formulate norms for awarding financial assistance to students of the University for participating in international seminars/conferences and recommended to provide financial assistance as per the following norms:

1. Financial assistance should be provided only to full time students and full time PhD scholars of the University whose paper has been accepted for presentation in conferences/seminars/workshops organized by institutions abroad.
2. Assistance will be provided only to the presenting author.
3. Conference/seminars/workshops should be organised by a University/Institution /Society of high repute and should have significant academic credibility.
4. Financial assistance is limited to expenses related to travel including air travel in economy class and registration fee.
5. Assistance will not be given to attend training, summer/winter courses etc.
6. No scholar/student would be considered eligible, if he/she had already received the assistance under this scheme during the present course of study.
7. Scholars should have at least one paper publication in peer reviewed journals.
8. Application for assistance shall be forwarded to the university through the research guide and Head of the Department in case of PhD scholars and through the Head of the Department for other students.
9. Details of the conference/seminar/workshop, organisers, place and duration of the conference etc. in which the paper is proposed to be presented along with the brochure should be submitted with the application.
10. A copy of the letter of invitation from the organiser and/or letter accepting the paper for presentation should be enclosed with the application.
11. Number of scholars/students for whom financial assistance can be provided in an year should be fixed based on the amount which can be allocated for this purpose.
12. If the number of applicants is more than the number approved for assistance, preference will be given in the following order:
  - i. Preference should be given to research scholars.
  - ii. Number of papers published in peer reviewed journals with impact factor.
  - iii. Number of papers published in peer reviewed journals without impact factor.
  - iv. Number of papers presented in international/ national conferences.

Sd/-  
**Director**  
**Internal Quality Assurance Cell (IQAC)**