

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Minutes of the meeting of the IQAC core committee to formulate selection criteria for instituting award for teachers and research scholars

Venue : Pro-Vice-Chancellor's Chamber

Date & Time : 14/03/2018, 2:30 PM

Members Present :

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| 1. Pro-Vice-Chancellor (in the Chair) | Sd/- |
| 2. Dr. M.K. Jayaraj, Member Syndicate & Professor, Dept of Physics | Sd/- |
| 3. Dr.Sunil K.Narayan Kutty, Controller of Examinations | Sd/- |
| 4. Dr. S. Harikumar, Professor, Dept of Applied Economics | Sd/- |
| 5. Dr. G. Madhu, Professor, School of Engineering | Sd/- |
| 6. Dr. K. Girish Kumar, Director, IQAC (Convenor) | Sd/- |

The Pro-Vice-Chancellor informed the meeting that the Syndicate has decided to institute awards for five teachers and five research scholars every year in the University, consisting of a certificate of appreciation and a financial incentive, utilizing the prize money of Chancellor's Award. An amount of Rs. 50,00,000/- is set apart for this which would be deposited as corpus fund and interest earned will be utilized for this purpose. The selection criterion for the award is to be framed by the Internal Quality Assurance Cell.

The meeting discussed the matter in detail and recommended the following:

1. The award for the faculty members shall be named as **“Distinguished Young Faculty Award”** and the award for the research scholars shall be named as **“Distinguished Researcher Award”**
2. Distinguished Young Faculty Award is to recognise the permanent faculty members of the University who have contributed significantly to the teaching and research life of the University.
3. Distinguished Researcher Award is to recognise the full time registered research scholar of the University who have contributed significantly to the research environment of the University.
4. Permanent faculty members of the University having an age below 45 years as on 1stJuly of the awarding year (For example : as on 01/07/2018 for Young Faculty Award 2018) only shall be eligible to apply for Young Faculty Award.
5. The faculty member shall have at least two years service in the University.
6. The research scholar shall have minimum one year research experience in the University.
7. The performance/contribution of the teachers/research scholars during the preceding academic year may be considered for award.
8. A person, who has achieved the award once, need not apply for the three subsequent years.
9. The applications for the award shall be invited in the month of July every year and distributed in a public function in the month of August/September every year.
10. The amount earned as interest from the corpus fund deposited shall be used for providing financial incentive and also for meeting related expenses.

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11. The prize money shall be Rs. 30,000/- per person for faculty award and Rs.20,000/- per person for Researcher Award.
12. The expenditure of the year 2018 may be met by the University, as sufficient amount to provide the prize money shall not be accrued as interest by August 2018.
13. A screening committee comprising of the following members shall scrutinize the applications:
 1. Vice- Chancellor (Chairman)
 2. Pro-Vice-Chancellor
 3. Members of IQAC core committee
 4. Dean of concerned faculty
 5. Director, IQAC (Convener)
14. A committee comprising of external experts shall assess the applications and select the awardees as per the criteria framed at Sl.No.18 and 19 below.
15. The Vice-Chancellor shall select the members of this committee.
16. The decision of the selection committee will be final.
17. **The criteria for the “Distinguished Young Faculty Award” shall be as follows :**

Sl. No	Criteria	Score	Maximum Score
1.	No. of papers published in journals with Impact Factor	2 per paper	30
2.	No. of papers published in journals not having Impact Factor	1 per paper	5
3.	No. of Patents Granted	5 per patent	10
4.	No. of Technology Transferred	5 per number	10
5.	No. of Papers presented (presenting author) or invited talks/key note addresses given in National Conferences	1 per paper	5
6.	No. of Papers presented (presenting author) or invited talks/key note addresses given in International Conferences	2 per paper	10
7.	No. of Programmes organised by the faculty as Convener, Organising secretary, Chairman, Coordinator etc.	2 per programme	10
8.	No. of Prestigious Awards/ Recognitions received by the faculty member	5 per award	10
9.	No. of Memberships in recognised state/ national / international level Professional Bodies/ Committees	1 per number	5
10.	No. of years of experience as administrative support given to university/ extension activities under taken	1 per year	5
11.	New individual research projects implemented	2 for every Rs.1 to10 lakhs of outlay	15
12.	New consultancy projects undertaken and the total out lay	2 for every Rs.1 to10 lakhs of outlay	15
13.	No. of PhDs produced	2 per number	10
Maximum Score			140

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18. The criteria for the “Distinguished Researcher Award” shall be as follows :

Sl. No	Criteria	Score	Maximum Score
1.	No. of papers published in journals with Impact Factor	3 per paper	30
2.	No. of papers published in journals not having Impact Factor	2 per paper	10
3.	No. of Patents Granted	5 per patent	10
4.	No. of Technology Transferred	5 per number	10
5.	No. of papers/posters presented in National Conferences	1 per paper	10
6.	No. of Papers/posters presented in International Conferences	2 per paper	10
7.	No. of Prestigious Awards/ Recognitions/Fellowships received	5 per award	20
	Maximum Score		100

The meeting came to an end at 3.45 P.M.

Sd/-
DIRECTOR
INTERNAL QUALITY ASSURANCE CELL