

**MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL  
(IQAC) CORE COMMITTEE HELD ON 01/10/2021**

*Date & Time: 01/10/2021, 11.30 AM*

*Venue: Vice Chancellor's Anteroom*

***Agenda of the Meeting***

1. Draft Guidelines for entering Mou's with various organisations (Prepared by the Committee for preparing guidelines for entering MoU's with various institutions/organisations) - for approval
2. Verification of draft MoUs of CUSAT with various institutes / organisations
3. Draft views/suggestions on draft career policy of Govt. of Kerala (prepared by the Committee for preparing views/suggestions on draft career policy of Govt. of Kerala) - for approval
4. Review of NAAC accreditation activities
5. Distinguished Young Faculty/Researcher Award- List of Awardees - Reporting of
6. Any other item with the permission of the Chair

***Members Present:***

1. Dr.K.N.Madhusoodanan, Vice Chancellor (in the Chair)
2. Dr.P.G.Sankaran, Pro Vice Chancellor
3. Dr.V.Meera, Registrar
4. Dr.S.M.Sunoj, Member Syndicate
5. Dr.G. Madhu, Professor, School of Engineering
6. Dr.A.Mujeeb, Professor, International School of Photonics
7. Dr.Sam Thomas, Professor, School of Management Studies
8. Sri.Baby Chakrapani, Associate Professor, Dept. of Atmospheric Sciences
9. Dr.Madhu S. Nair, Professor, Dept. of Computer Science
10. Dr.K.Girish Kumar, Director, IQAC

The meeting considered the agenda items and following resolutions were made:



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**Item 1:**

**Draft Guidelines for entering MoU's with various organisations (Prepared by the Committee for preparing guidelines for entering MoU's with various institutions/organisations) - for approval.**

The committee verified the draft guidelines applicable to MoUs for Academic and Industrial Collaborations in detail and modified as in Annexure I.

**Item 2:**

**Verification of draft MoUs of CUSAT with following institutes/organisations**

- i. University of Thessaly, Greece, as per request of the Head, Dept. of Computer Applications
- ii. M/s. Accurant Engineers and Consultants Pvt, Ltd, Perumbavoor, as per request of the Head, Dept. of Electronics
- iii. Zoological Survey of India, Ministry of Environment , Forest and Climate Change (MoEFCC) as per request of the Head, Dept. of Marine Biology, Microbiology and Biochemistry
- iv. National Institute of Speech and Hearing (NISH), as per request of the Head, Dept. of Computer Science

The meeting verified the draft MoUs with the above organisations and the following decisions were taken:

- i. The meeting recommended to enter into MoU with the University of Thessaly, Greece and recommended to approve the draft MoU.
- ii. The meeting recommended not to enter into MoU with M/s Accurant Engineers and Consultants Pvt Ltd at University level. The meeting also recommended that collaboration with M/s Accurant Engineers and Consultants Pvt Ltd can be done at the department level.
- iii. The meeting recommended to enter into MoU with the Zoological Survey of India, Ministry of Environment, Forest and Climate Change (MoEFCC) and recommended to approve the draft MoU.
- iv. The meeting recommended to enter into MoU with the National Institute of Speech and Hearing (NISH), and recommended to approve the draft MoU.



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The meeting also recommended to include profile showing competency of the Consultant company/industry with which MoU is to be signed.

**Item 3:**

**Draft views/suggestions on draft career policy of Govt. of Kerala (prepared by the Committee for preparing views/suggestions on draft career policy of Govt. of Kerala) - for approval**

The meeting considered the draft views/suggestions on draft career policy of Govt. of Kerala prepared by the Committee comprising the following members:

- i. Prof(Dr.) S.Harikumar,  
Dean, Faculty of Social Science
- ii. Dr.Devi Soumyaja  
Assistant Professor  
School of Management Studies
- iii. Dr.Sangeetha K. Prathap  
Assistant Professor  
School of Management Studies (Convenor)

The meeting recommended to approve the draft views/suggestions on draft career policy of Govt. of Kerala prepared by the Committee after incorporating suggestions of the meeting. The modified report is attached as Annexure 2.

**Item 4: Review of NAAC accreditation activities**

The Director, IQAC presented the status of activities in connection with the NAAC accreditation. The meeting noted that the preparation of Self Study Report is progressing well and the meeting recommended to convene a meeting of NAAC Steering Committee on 06/10/2021 to discuss about further actions to be taken.

**Item 5: Distinguished Young Faculty/Researcher Award- List of Awardees & Award Presentation Ceremony- Reporting of.**





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The Director, IQAC informed the meeting that following two faculty members and four research scholars have been selected for Distinguished Young Faculty Award and Distinguished Researcher Award 2020 respectively and the award presentation ceremony is scheduled to be held on 04<sup>th</sup> October 2021, Monday, 11.00 a.m at the Mini Conference Hall, CUSAT Seminar Complex.

1. Winners of Distinguished Young Faculty Award 2020:
  - i) Dr. Madhu S Nair  
Associate Professor, Dept. of Computer Science
  - ii) Dr. Jayesh P  
Assistant Professor, NCAAH
2. Winners of Distinguished Researcher Award 2020:
  - i) Smt. Nisha T P  
Research Scholar  
Dept. Polymer Science and Rubber Technology
  - ii) Sri. Manoj M  
Research Scholar  
Dept. of Electronics
  - iii) Sri. Kurias K Markose  
Research Scholar  
Dept. of Physics
  - iv) Smt. Jima M  
Researcher Scholar  
Dept. of Marine Biology, Microbiology and Biochemistry

**Item 6: Draft Regulations for awarding Post Doctoral Fellowships-  
for approval**

The meeting considered the draft regulations for awarding Post Doctoral Fellowships prepared by the Director, IQAC and recommended to approve the draft regulations incorporating the suggestions of the meeting. The modified regulation is attached as Annexure 3.

The meeting came to an end at 1.10 p.m.

  
**DIRECTOR**

**INTERNAL QUALITY ASSURANCE CELL**

  
7/10/21  
**Vice-Chancellor**