

IQAC

**MINUTES OF MEETING OF INTERNAL QUALITY ASSURANCE CELL  
(IQAC) CORE COMMITTEE HELD ON 09/02/2022**

Date & Time: 09/02/2022, 11.00 A.M

Venue: Syndicate Hall

**Members Present:**

1. Dr.K.N.Madhusoodanan, Vice Chancellor (in the Chair)
2. Dr.P.G.Sankaran, Pro Vice Chancellor
3. Dr.V.Meera, Registrar
4. Dr.G. Madhu, Professor, School of Engineering
5. Dr.Sam Thomas, Professor, School of Management Studies
6. Dr.Madhu S. Nair, Professor, Dept. of Computer Science
7. Dr.K.Girish Kumar, Director, IQAC

The meeting considered the agenda items as detailed below:

**Item I:**

**MoU Collaboration of the University with following institutes/  
organisations and verification of the draft MoUs:**

Sl. No.	Name of the +Collaborating Institution	Participating University Department
1	Various Companies for students' internships	Dept. of Computer Applications
2	Saint Petersburg State Marine Technical University, Russia	Dept. of Ship Technology
3	Incore Semiconductors Private Limited and PES University, Bangalore	Dept. of Electronics

The meeting verified draft MoUs with the above organisations in detail and the following decisions have been taken:

1. The request of the Head, Dept. of Computer Applications regarding signing of MoUs with various companies including start-up companies for doing students' internships has been considered by the committee. The committee noted that the students can undergo internships only through AICTE portal, as per directions of AICTE and MoUs are to be signed with many companies, as there are more than 120 final year students in the department who have to do internships at various companies.



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The committee verified the draft format of MoU which has been prepared by the Department of Computer Application as per the University's general format of MoU and the committee recommended that Clause 5 of the MoU: Profits and Loss can be omitted, since this clause is not relevant as the MoU is for doing internships by students.

The committee also recommended that these MoUs can be signed at the department level and approval of the Syndicate is not required, as these are department level MoUs.

2. The meeting noted that the IQAC Core Committee meeting held on 21/12/2021 already recommended to have MoU with Saint Petersburg State Marine Technical University, Russia and recommended to approve the draft MoU. The Director, International Relations has now informed that some modifications have been made in the approved MoU and forwarded the modified MoU for approval of the IQAC Core Committee.

The meeting recommended to approve the modified MoU for collaboration between CUSAT and Saint Petersburg State Marine Technical University, Russia.

3. The meeting considered the request of the Head, Dept. of Electronics for signing MoU with CUSAT, Incore Semiconductors Private Limited and PES University, Bangalore, for joint submission of proposal to MeitY under the C2S scheme under Academia/Start up category- I.

The committee recommended to enter into MoU with Incore Semiconductors Private Limited and PES University, Bangalore and recommended to approve the draft MoU.

**Item II: Draft Faculty Start up and Entrepreneurship Policy of CUSAT- for remarks of IQAC**

The committee verified the Draft Faculty Start up and Entrepreneurship Policy of CUSAT prepared by the Coordinator, RUSA and recommended to approve the policy.



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**Item III: Review of NAAC accreditation activities**

The meeting reviewed the progress of activities in connection with the NAAC accreditation and made the following recommendations:

1. A detailed list of documentation to be done at departments shall be prepared and forwarded to the departments.
2. The list of documents to be kept by the offices under the Registrar is to be prepared and forwarded to the Registrar.
3. The necessary documents shall be kept ready at the Finance and Examination wings.
4. A meeting shall be convened with the University Librarian, NSS Coordinator, Director Youth Welfare, Asst. Director Physical Education and Chief Warden University Hostels for making necessary arrangements in connection with the NAAC visit.

The meeting came to an end at 12.30 p.m.

**DIRECTOR**

**INTERNAL QUALITY ASSURANCE CELL**

Approved

  
15/11/22

Vice-Chancellor