



***Minutes of meeting of IQAC Core Committee held on 20/12/2019, 2.30P.M at VC's Chamber***

Members Present:

1. Vice Chancellor (in the Chair)
2. Dr.P.G.Sankaran, Pro Vice Chancellor
3. Dr.K.Ajitha, Registrar
4. Dr.K.Girish Kumar, Director, IQAC
5. Dr.S.Harikumar, Dean, Faculty of Social Science
6. Dr.A.B.Bhasi, Professor, School of Engineering
7. Dr.K.Satheesan, Associate Professor, Dept. of Atmospheric Sciences
8. Dr.Aneesh V. Pillai, Assistant Professor, School of Legal Studies
9. Dr.Sangeetha K.Prathap Assistant Professor, School of Management Studies

The meeting discussed the agenda items and the following decisions were made:

- 1. Proposal for establishing School of Vocational Studies and Skill Development (CUSAT KAUSHAL KENDRA)- Detailed study and submission of report to the Syndicate, as per minutes of meeting of Syndicate held on 28-09-2019.**

The meeting discussed the proposal and resolved to constitute a committee with following members to study the report in detail and to submit a report.

- i. Dr.S.Harikumar, Dean, Faculty of Social Science (Convenor)
- ii. Dr.N.Balakrishna, Professor, Dept. of Statistics
- iii. Shri.Baby Chakrapani, Associate Professor, Dept.of Atmospheric Science

- 2. Draft guidelines for journals to be published by various departments/schools/centres of the University**

The meeting discussed and approved the draft guidelines for journals to be published by various departments/schools/centres of the University, which is prepared by Dr.K.Satheesan.

The meeting considered the proposals received from various departments for publishing new journals and resolved to publish a new research journal from School of Marine Sciences. The meeting resolved that the journals shall be included in UGC approved list of journals/ UGC CARE list within three years. Also, all journals published from the University shall be uploaded in the University website.



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**3. Recommendation of IQAC for the journal- Cochin University Law Review- to be forwarded to UGC CARE**

The meeting resolved to recommend the journal Cochin University Law Review for including in UGC CARE list. It is also resolved to recommend the journal Anuseelan, published by the Dept. of Hindi also for including in UGC CARE list.

**4. Engagement of Technical Staff on daily wage basis in connection with the development of IQAC Web Portal**

The meeting noted that the period of engagement of technical staff on daily wage basis for the development of IQAC portal is expired and resolved to extend the engagement of Shri.Anoop Jose for further one month for completing the pending works and to hand over/ transfer all related documents/records/software to the Director, CIRM, as well to give necessary training regarding the IQAC portal to the newly appointed staff at CIRM.

**5. Items Out Side Agenda:**

The meeting resolved to frame the norms for direct recruitment of teachers.

The meeting came to an end at 3.45p.m.

**DIRECTOR  
INTERNAL QUALITY ASSURANCE CELL**