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THE COCHIN UNIVERSITY FIRST STATUTES, 1980

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GOVERNMENT OF KERALA

Higher Education (B) Department

NOTIFICATION

No. 11150/B2/75/H. Edn.

Dated, Trivandrum, 7th January 1980

S. R. O. No. 188/80:—In exercise of the powers conferred by subsection (1) of section 31 of the Cochin University Act, 1971 (30 of 1971), the Government of Kerala hereby make the following First Statutes on the Senate, Syndicate, Academic Council, Faculties Boards of Studies, Degrees, Diplomas, certificates and Titles, Honorary degrees, Institution of Fellowships, Scholarships and Studentships, Register of Matriculates, Register of Donors, Council of Students' Affairs, Hostels and Residence of students, Legal Adviser, Convocation for conferring degrees and the Departmental Council namely:—

THE COCHIN UNIVERSITY FIRST STATUTES, 1980

Chapter I

PRELIMINARY

1. SHORT TITLE AND COMMENCEMENT:—(1) These statutes may be called the Cochin University First Statutes on the Senate, Syndicate, Academic Council, Faculties, Boards of Studies, Degrees, Diplomas, Certificates and Titles, Honorary degrees, Institution of Fellowships, Scholarships and Studentships, Register of Matriculates, Register of Donors, Council of Students' Affairs, Hostels and Residence of Students, Legal Adviser, Convocation for conferring degrees and the Departmental Council.

(2) They shall come into force at once.

2. DEFINITIONS:—(1) In these Statutes, unless the context otherwise requires,—

- (a) "Academic year" means a period of ten months commencing from the first day of July, unless otherwise notified;
- (b) "Act" means the Cochin University Act, 1971 (30 of 1971.)
- (c) "Clear days" means the number of days to be counted excluding the first and the last days;
- (d) "Laws of the University" means the provisions contained in the Act and the Statutes, Ordinances, Regulations, Rules and Bye-laws made thereunder:

(e) "Motion" means anything moved either by resolution or by amendment:

(f) "section" means a section of the Act:

(g) "Subject of Study" means a subject for which a separate Board of Studies is set up.

(2) The words and expressions used and not defined in these Statutes, but defined in the Cochin University Act, 1971 or in the Interpretation and General Clauses Act, 1125 shall have the meaning respectively assigned to them in those Acts.

3. NOTICE OF MEETINGS etc.—Any notice, communication or information etc. required to be given and any paper, minutes or proceedings required to be sent, to any person under the laws of the University shall, unless otherwise provided, be given in person or sent by post. Posting in the address furnished by the person shall be deemed to be sufficient compliance with the requirements of the law as to any notice or despatch of any paper and record of such posting shall be sufficient proof of such posting.

Chapter II

THE SENATE

4. POWERS OF THE SENATE:—In addition to the powers conferred on the Senate by the provisions of the Act, the Senate shall have the following powers also:—

(i) to confer degrees and other academic distinctions on persons who shall have pursued a prescribed course of study in the University and shall have passed the prescribed examination (s) of the University or carried on research under the prescribed conditions:

(ii) to grant diplomas, titles, certificates and other academic distinctions to persons who shall have pursued a prescribed course of study under the prescribed conditions:

(iii) to confer honorary degrees or other distinctions on distinguished persons in accordance with the conditions prescribed by the Statutes:

(iv) to establish and maintain higher educational institutions and institutions of scientific, technical and social research:

(v) to establish, equip and maintain a University Library:

(vi) to provide for research and the advancement and dissemination of knowledge in such branches of learning as it may deem necessary.

5. RECONSTITUTION:—(1) The Registrar shall under the directions of the Vice-Chancellor, arrange to reconstitute the Senate every four years.

(2) The reconstitution of the Senate shall be notified in the Kerala Government Gazette.

6. HOURS OF MEETING:—(1) Unless the Senate otherwise resolves, the Senate shall meet at 10 a. m. on each day, appointed for the meeting with a break for lunch from 1 p. m. to 2-30 p. m. and the Chairman shall adjourn the meeting at 5 p. m.

Provided that if, at the time prescribed for adjournment, proceedings under closure motions are in progress, the Chairman shall not adjourn the meeting until the questions consequent thereon have been decided.

Provided further that, if any voting is in progress, the voting and the proceedings thereto shall be completed before the meeting is adjourned.

Provided also that on occasions of emergency, the Chairman shall have the power to suspend or adjourn the meeting at any time.

(2) The Chairman shall, if the Senate so decides adjourn the meeting at any time during the course of the meeting:

7. SPECIAL MEETINGS OF THE SENATE:— The Vice-Chancellor shall, on a requisition in writing signed by not less than one fourth of the total number of members of the Senate, convene a special meeting of the Senate within 60 days of the receipt of such requisition. The requisition for the special meeting of the Senate shall be forwarded to the Registrar with the copy of the resolution or resolutions to be moved at the meeting, together with the name or names of the proposer or proposers of each such resolution.

8. NOTICE OF ORDINARY MEETING OF THE SENATE:—

(1) The Registrar shall, under the direction of the Vice-Chancellor, give not less than six weeks, notice of the date of an ordinary meeting.

(2) The Vice Chancellor may postpone a meeting of the Senate of which due notice has already been given under clause (1).

(3) The Registrar shall give intimation to all concerned of such postponement of the meeting and thereupon the meeting shall be convened on the date so postponed without further notice.

(4) The Registrar shall send to each member, copies of the Annual Report, Annual Accounts and Audit Report and Financial Estimates, two-weeks before the date fixed for the Annual meeting.

9. NOTICE OF SPECIAL MEETING OF THE SENATE:—(1) Fifteen clear days' notice shall ordinarily be given for a special meeting convened by the Vice Chancellor on his own motion under sub-section (3) of section 18 but in the case of emergency, the Vice-Chancellor may convene a special meeting at shorter notice.

(2) When a special meeting is convened by the Vice-Chancellor on a requisition under sub section (3) of section 18, fifteen clear days' notice shall be given to the members. Along with the notice, the Registrar shall send to each member a copy of the resolutions to be moved at the meeting, with the name of the mover of each resolution.

10. NOTICE OF RESOLUTIONS:—(1) Any member who wishes to move a resolution at an ordinary meeting of the Senate shall forward to the Registrar a copy of the resolution so as to reach him not less than thirty clear days before the date of the meeting. If the resolution relates to an amendment to any existing law of the University, the form in which the law as amended would stand, shall also be stated.

(2) A member who has forwarded a resolution, may, withdraw his resolution by giving written notice, which shall reach the Registrar not less than three clear days before the date fixed for the despatch of the preliminary agenda.

(3) A member is entitled to move one resolution at a meeting of the Senate.

11. ADMISSIBILITY OF RESOLUTIONS:— The Vice-Chancellor may disallow any resolution or amendment to any resolution if, in his opinion,

- (a) It does not fall within the purview of the Senate or otherwise contravenes the provisions of the Act and the Statutes;
- (b) It does not relate to a matter within the powers of the University and the Senate;
- (c) It is not clearly and precisely worded;
- (d) It refers to more than one definite issue;
- (e) It contains arguments, inferences, ironical expressions or defamatory statements;
- (f) It refers to character or conduct of persons except in their official or public capacity.
- (g) It refers to a matter which is under adjudication by a court of law;
- (h) It refers substantially to the same issue already raised in a resolution moved in the Senate during the one year preceding the date of the meeting, at which it is to be moved.

(2) The decision of the Vice-Chancellor shall be final and no discussion thereon shall be permitted.

(3) The Registrar shall include in the Agenda all resolutions of which due notice has been given and which have not been withdrawn or disallowed. The order of priority at which such resolutions shall be taken up for consideration shall be decided by lot.

(4) When any resolution has been disallowed by the Vice-Chancellor, The Registrar shall before the meeting intimate the fact to the person concerned, stating the grounds for disallowing the resolution.

12. ISSUE OF PRELIMINARY AGENDA.—(1) Not less than 21 clear days before the date fixed for an ordinary meeting, the Registrar shall issue to every member, a preliminary agenda specifying therein the date and hour of the meeting and the business to be transacted at the meeting.

(2) Non-receipt of the agenda by any member shall not invalidate the proceedings of the meeting.

(3) Notwithstanding anything contained in clause (1) the Syndicate or the Vice-Chancellor may bring forward before any meeting of the Senate any business considered urgent by them without placing it on the agenda.

13. RESOLUTIONS ON ORDINANCES, REGULATIONS, Etc. Notwithstanding anything contained in clause (1) of Statute 10 any member who wishes to move a resolution on any report or statement by the Syndicate included in the agenda or on Ordinances, Regulations, Bye laws, rules or orders placed before the Senate and included in the agenda may do so by giving notice of the resolution which shall reach the Registrar not less than nine clear days before the day of the meeting and these resolutions shall be made available to the members at the time of the meeting:

Provided that no such notice shall be necessary in the case of resolutions brought forward by the Syndicate or the Vice-Chancellor under clause (3) of Statute 12.

14. NOTICE OF AMENDMENT TO AN ITEM IN PRELIMINARY AGENDA.—(1) Any member who wishes to move an amendment to an item included in the agenda shall forward a copy of the proposed amendment to the Registrar, so as to reach him ten clear days before the date of the meeting.

(2) The provisions of clause (1) of Statute 11 shall apply in deciding the admissibility of any amendment moved under this Statute or any resolution moved under Statute 13.

15. ISSUE OF FINAL AGENDA.—The Registrar shall issue to every member of the Senate, not less than five clear days before the date of the meeting, a copy of the final agenda showing all the resolutions and amendments of which due notice has been given and which have not been disallowed.

16. BUSINESS AT SPECIAL MEETINGS:—(1) At a special meeting of the Senate convened by the Vice-Chancellor on his own motion no business other than that brought forward by the Syndicate or the Vice-Chancellor shall be transacted.

(2) In the case of a special meeting of the Senate convened on requisition, the Registrar shall issue, with the notice of the meeting, an agenda showing the business to be transacted at the meeting:

(3) Any member who wishes to move an amendment to any item on the agenda, shall forward a copy of the proposed amendment so as to reach the Registrar not less than nine clear days before the date of the meeting:

Provided that in the case of a special meeting of which less than fifteen days' notice has been given, the Vice-Chancellor may accept amendments at shorter notice.

(4) The Registrar shall issue to every member, not less than five clear days before the date of the meeting, a copy of the revised agenda containing the resolutions and amendments of which notice has been given and which have not been disallowed:

Provided that if the Vice-Chancellor considers it necessary, he may allow the revised agenda to be issued at a shorter interval of not less than twentyfour hours before the commencement of the meeting.

(5) The Syndicate or the Vice-Chancellor may bring before a special meeting any business considered urgent by them without placing the same on the agenda.

17. CHAIRMAN OF MEETINGS.—The Vice-Chancellor, shall preside at the meetings of the Senate. In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor shall preside over the meeting of the Senate. In the absence of the Vice-Chancellor and the Pro-Vice-Chancellor, a member of the Syndicate elected by the members of the Senate, shall preside over the meetings of the senate.

18. QUORUM.—(1) If sufficient quorum is not present within fifteen minutes after the time appointed for a meeting, the meeting shall not be held and the Registrar shall make a record of the fact.

(2) If, at any time during the progress of a meeting, any member may call the attention of the Chairman to the number of members present, the Chairman shall within reasonable time count the number of members present, and if such counting shows that there is no sufficient quorum he shall declare the meeting dissolved, and shall leave the chair. The fact of such dissolution shall be recorded by the Registrar after getting the signature of the members present and the record shall be signed by the Chairman.

19. DISSOLUTION OF SPECIAL MEETING.—In the case of a special meeting convened on requisition under sub-section (3) of section 18 of the Act the meeting shall stand dissolved if quorum is not sufficient within fifteen minutes of the time for the commencement of the meeting. The fact of such dissolution shall

be recorded by the Registrar after getting the signature of the members present and the record shall be signed by the Chairman.

20. ADJOURNED MEETING.—Except as otherwise provided no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place:

Provided that the Syndicate or the Vice-Chancellor may bring any urgent business before an adjourned meeting with or without notice.

21. NOTICE OF ADJOURNED MEETING.—When a meeting is adjourned for fifteen days or more, not less than ten clear day's notice of the adjourned meeting and of the business to be transacted at it, shall be given. Save as aforesaid, it shall not be necessary to give any notice of an adjourned meeting or of the business to be transacted at it.

22. NOTICE OF QUESTIONS.—(1) Any member, who intends to ask a question shall forward to the Registrar a notice in writing to that effect, together with a copy of the question to be asked, so as to reach him not less than thirty clear days before the date of the meeting. The Vice-Chancellor shall decide the admissibility or otherwise of the question.

(2) A member may ask a maximum number of two questions at a meeting, for purpose of obtaining information from the Syndicate on any matter concerning the University.

23. ADMISSIBILITY OF QUESTIONS.—(1) No question shall be admitted, unless it complies with the following conditions:—

- (a) It shall relate to a single matter;
- (b) It shall be so framed as to be a requested for information;
- (c) It shall not contain arguments, inferences, ironical expressions or defamatory statements;
- (d) It shall not refer to the conduct or character of persons except to their official or public capacity;
- (e) It shall not ask for an expression of opinion, Solution of hypothetical proposition or an abstract legal question;
- (f) It shall not bring in any name or statement not strictly necessary to make the question intelligible.

(2) If a question contains a statement, the member asking it shall be responsible for its accuracy and shall substantiate it if asked for by the Vice-Chancellor.

24. DISALLOWANCE OF QUESTIONS.—(1) The Vice-Chancellor should disallow any question or any part thereof if in his opinion.

- (a) It contravenes the provisions of the laws of the University;
- (b) It cannot be answered consistently with the interests of the University;

same rules of debate as those of the Senate except that a motion shall not require previous notice nor to be second and that a member may speak to a motion more than once.

72. CONFIRMATION OF RESOLUTION.—The motions passed at the meeting of the Senate in Committee shall be embodied in a report by the Registrar and shall be placed before the Senate for confirmation at the same meeting or at a subsequent meeting. The resolutions of the Senate in Committee shall not become final unless they are confirmed by the Senate.

CHAPTER III

The Syndicate

73. POWERS AND DUTIES OF THE SYNDICATE.—Subject to the provisions of the Act, Syndicate shall, in addition to the powers vested in it by the Act, have the following powers namely:—

- (i) to govern, manage and regulate the finances, accounts, investments, property and all affairs whatsoever of the University and for that purpose to appoint Bankers and other officers or agents when it may deem expedient to appoint;
- (ii) to invest any moneys belonging to the University in such securities as it may from time to time deem fit or in the purchase of immovable property;
- (iii) to enter into, vary, carry out and cancel contracts on behalf of the University;
- (iv) to provide and maintain the lands, buildings, premises, furniture, equipment, apparatus and other requirements needed for carrying on the work of the University;
- (v) to fix and determine from time to time the number of officers and other members of the University staff for the offices and institutions under the University and their duties and emoluments;
- (vi) to control and manage the provident fund, pension and other retirement benefits to teachers and other employees of the University;
- (vii) to recognise teachers as qualified to give instructions or to supervise or control research and to withdraw such recognition subject to the Regulations of the University;
- (viii) to exempt a candidate for a University examination from undergoing instruction in a Department on such conditions as may be prescribed by Regulations
- (ix) to make arrangements for conducting the examinations of the University and to fix the remunerations if any, of all persons engaged for work in connection with the examinations;

- (x) to supervise and control the residence and discipline of the students in the University and make arrangements for promoting their health and well-being;
 - (xi) subject to the provisions in the laws of the University, to take cognisance of any misconduct by any student in a department or institution or in a hostel or by any candidate for any University examination brought to the notice of the Syndicate by the Head of the Institution or by a member of any authority of the University or by the Registrar of the University or by a Chairman of a Board of Examiners or by a Chief Superintendent at any centre of examination, and to punish such misconduct by exclusion from any University examination or from any University course in a college or in the University or from any Convocation for the purpose of conferring degrees, either permanently or for a specified period, or by the cancellation of the University examination for which he appeared or by the deprivation of any University scholarship held by him or by cancellation of any University prize or medal awarded to him or by such other penalty as it deems fit;
- Provided that any such punishment shall be imposed only after giving a show cause notice to the person concerned and conducting an enquiry in the matter.
- (xii) to refer any matter to any authority of the University or to any committee or person and to call for a report or opinion thereon;
 - (xiii) subject to the provisions in the laws of the University to dispense with a compliance with the laws of the University with reference to the time, place and manner of examinations, hour of transaction of business in the office of the Registrar, the dates for submission of applications, for attendance certificates, the recognition of examinations, grant of exemption from the production of attendance certificates, submission of thesis for Research Degrees;
 - (xiv) to make recommendations to the Senate and in special cases to the Chancellor, regarding the conferment of honorary degrees;
 - (xv) subject to the provisions of Section 37, to borrow money on behalf of the University;
 - (xvi) to establish, control and manage the bodies mentioned in subclauses (a) to (j) of clause (16) of section 5;
 - (xvii) to manage and control the Department of study and research in the University, University laboratories, Institutes of Research, and other institutions established by the University;
 - (xviii) to establish, control and manage hostels for the students teachers and other employees of the University;

- (xix) to recognise hostels not maintained by the University and to withdraw recognition thereof;
- (xx) to establish, control and manage such other institutions as may be deemed necessary by the Syndicate for the welfare of the students, teachers and other employees of the University;
- (xxi) to nominate members to the Faculties;
- (xxii) to fix the remuneration and travelling and other allowances payable to persons engaged in the University business;
- (xxiii) to make recommendations to the Senate, after considering the proposals made by the Academic Council, for institution of Professorships, Readerships Lecturerships and other teaching or research posts required for the University and for the institution of scholarships, fellowships, endowments, medals and prizes;
- (xxiv) to approve the constitution of the recognised institutions and hostels;
- (xxv) to appoint its own committee and to delegate such powers as it deems fit and to make its own standing orders and regulate the transaction of its own business;
- (xxvi) to regulate and determine all matters concerning the administration of the University in accordance with the laws of the University.

74. RECONSTITUTION OF THE SYNDICATE—(1) The Registrar shall, under the directions of the Vice Chancellor, arrange to reconstitute the Syndicate every four years

(2) The reconstitution of the Syndicate shall be notified in the Kerala Government Gazette.

75. MEETINGS.—(1) The Syndicate shall ordinarily meet once in a month and as and when required for conducting the business of the University.

(2) The Vice-Chancellor or in his absence the Pro-Vice-Chancellor shall preside over the meeting. If the Pro Vice-Chancellor is also absent, any member elected by the members present shall preside at the meeting

76. QUORUM.—Eight members shall constitute a quorum for the meeting of the Syndicate and no business shall be transacted at a meeting at which there is no quorum.

77. MINUTES.—(1) The minutes of the meetings of the Syndicate shall be prepared by the Registrar and approved by the Chairman of the meeting.

(2) The minutes of the meetings of the Syndicate shall be printed quarterly and the printed copies forwarded to the member of the Syndicate, Senate, the Academic Council, and the Finances Committee.

78. PROCEDURE.—The Chairman at any meeting may at his discretion adopt the procedure for discussion of matters at the meeting of the Syndicate.

79. ANNUAL REPORT.—The Annual Report for a financial year may be prepared by the Syndicate before 31st December of the succeeding year and placed before the next annual meeting of the Senate.

CHAPTER IV

The Academic Council

80. RECONSTITUTION OF THE ACADEMIC COUNCIL—(1) The Registrar shall, under the directions of the Vice-Chancellor, arrange to reconstitute the Academic Council every four years

(2) The reconstitution of the Academic Council shall be notified in the Kerala Government Gazette.

81. MEETINGS.—(1) The Academic Council shall meet ordinarily once in four months and as and when required by the Vice Chancellor.

(2) The Vice-Chancellor, may, whenever he thinks fit, convene a special meeting of the Academic Council.

82. QUORUM.—Fifteen members shall constitute the quorum for a meeting of the Academic Council.

83. CHAIRMAN.—The Vice-Chancellor shall preside over the meetings of the Academic Council. In his absence, the Pro-Vice-Chancellor shall preside over the meeting. If the Pro-Vice-Chancellor, is also absent, a Dean elected by the members of the Academic Council shall preside over the meeting.

84. NOTICE OF MEETING.—The Registrar shall, under the direction of the Vice-Chancellor, give not less than thirty clear days' notice in the case of an ordinary meeting and ten clear days' notice for special meeting. The non-receipt of notice by any member shall not invalidate the proceedings of the meeting

85. DATE FOR FORWARDING RESOLUTIONS.—Any member who wishes to move a resolution shall forward a copy of it to the Registrar so as to reach him not less than twenty clear days before the date of the meeting. A member who has forwarded a resolution may, by giving written notice which shall reach the Registrar not less than three clear days before the date fixed for the despatch of the preliminary agenda withdraw the resolution.

86. PROCEDURE AT MEETINGS.—The procedure for admission of resolutions and amendments and that for the conduct of the meetings of the Academic Council and of the Academic Council in Committee, shall ordinarily be the same as laid down for the meetings of the Senate.

87. PRELIMINARY AGENDA.—The Registrar shall, under the direction of the Vice-Chancellor, include all resolutions which are not disallowed, and not since withdrawn in the preliminary agenda. He shall send the same to all members not less than fifteen clear days before the date of the meeting.

88. **AMENDMENTS.**—Any member who wishes to move any amendment to any item included in the preliminary agenda may do so by forwarding a copy of the proposed amendment to the Registrar so as to reach him not less than nine clear days before the date of the meeting.

89. **FINAL AGENDA.**—The Registrar shall issue to all members of the Academic Council under direction of the Vice-Chancellor, the final agenda which shall include all the resolutions and amendments thereto for which due notice has been given and which have not been disallowed, within five clear days before the date of the meeting.

Provided that the non-receipt of the agenda by any member shall not invalidate the proceedings of the meeting.

90. **URGENT MATTERS.**—The Vice-Chancellor shall be competent to bring any matter before the meeting which in his opinion is urgent even though not included in the agenda.

91. **MINUTES OF THE MEETING.**—(1) The draft minutes of the meetings of the Academic Council shall be signed by the Chairman of the meeting. The draft minutes shall be sent to all the members of the Academic Council within one month after the date of the meeting. If no exception is taken by any member who was present at the meeting to the correctness of the minutes within ten days of sending the minutes, it shall be deemed to be correct. If any objection is raised by any of the members present at the meeting, the Chairman may correct the minutes if he is convinced that the objection raised is genuine.

(2) The final minutes of the meeting of the Academic Council shall be printed and sent to the members of the Academic Council, the Senate, the Syndicate, the Finance Committee, the Faculty and the Boards of Studies within two months of the date of the meeting. A copy of the minutes shall be sent to the Chancellor also.

92. **STANDING COMMITTEE OF THE ACADEMIC COUNCIL.**—(1) The Vice Chancellor shall appoint a Standing Committee of the Academic Council with the Vice Chancellor as the Chairman and the Deans of Faculties and five other members chosen by the Academic Council as Members. Half the number of members of the Committee shall be the quorum. The Vice Chancellor may invite persons having special knowledge and experience on any subject to the meeting of the Standing Committee, provided that such special invitees shall not be entitled to vote on any question.

(2) The Committee shall exercise such powers and perform such duties as may be assigned or delegated to it by the Academic Council. It may also advise the Vice-Chancellor on all matters referred to it by him.

(3) In the absence of the Vice-Chancellor, the Pro-Vice Chancellor shall be the Chairman of the Committee. In the absence of the Pro-Vice Chancellor also, a Dean elected by the Committee shall preside over the meeting of the Committee.

(4) The Committee may meet as and when required by the Vice-Chancellor.

CHAPTER V

Faculties

93. **FACULTIES.**—The following shall be the Faculties in the University namely:—

- (i) The Faculty of Humanities
- (ii) The Faculty of Law
- (iii) The Faculty of Marine Sciences
- (iv) The Faculty of Sciences
- (v) The Faculty of Social Sciences
- (vi) The Faculty of Technology
- (vii) The Faculty of Engineering.

94. **SCHOOLS/DEPARTMENTS.**—Each Faculty shall comprise such Schools/Departments of Study and Research as may be prescribed by the Ordinances, from time to time.

95. **CONSTITUTION.**—(1) Each Faculty, shall, consist of the Dean, the Chairman of all Boards of Studies comprised in the Faculty, two members nominated by the Syndicate from each of the Boards of Studies in the Faculty and other members not less than six and not more than ten nominated by the Syndicate.

(2) The Dean shall be the Chairman of the Faculty.

96. **RECONTITUTION.**—Each Faculty shall be reconstituted every four years by the Syndicate. Every member of the Faculty shall hold office until the next reconstitution of the Faculty.

97. **TEMPORARY ABSENCE OF THE DEAN.**—During the Temporary absence of the Dean, the Vice-Chancellor may nominate a member of the Faculty to act as the Dean of the Faculty.

98. **POWERS AND DUTIES OF THE DEAN.**—The Dean shall ordinarily preside at the meetings of the Faculty and shall be responsible for the due observance of the Statutes, Ordinances and Regulations relating to the Faculty, and it shall be the duty of the Dean to present to the Academic Council, the recommendations of the Faculty.

99. **POWERS OF THE FACULTY.**—A Faculty shall have power,

- (i) to consider and report on any matter referred to it by the Senate the Syndicate, the Academic Council or the Vice Chancellor;
- (ii) to make recommendations to the Academic Council on all matters relating to the organisation of University teaching, courses of study, examination and research in the subjects of study comprised in the Faculty and to propose amendments to Ordinances and Regulations relating to these matters for the consideration of the Academic Council,
- (iii) to recommend to the Academic Council the names of persons suitable for appointment as Examiners in the subjects comprised in the Faculty;