

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Abstract)

Conduct of Academic Audit 2020 - Sanctioned- Advance Sanctioned - Orders issued.

## INTERNAL QUALITY ASSURANCE CELL

No. IQAC/Academic Audit/2017

Kochi-22, Dated: 07-02-2020

Read: U.O No. IQAC/Academic Audit/2017 dated 26/10/2017

### ORDER

The University had decided to conduct Academic Audit in all teaching Departments/Schools /Centres every year, vide paper read above. Accordingly Academic Audit 2018 was conducted and the Report had been published.

Sanction is accorded by the Vice Chancellor to conduct the Academic Audit once in two years and to conduct Academic Audit 2020 now. The Academic Audit shall be conducted as per the format prepared based on NAAC criteria and the assessment period shall be the academic years 2017-18 and 2018-19.

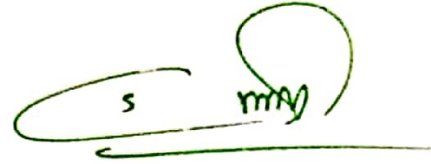
The Academic Audit is conducted by categorising the departments into five groups based on their faculty /nature of subject. The audit of each group shall be conducted by separate assessment committees comprising at least three external experts, selected by the University. The following deans are the convenors of the assessment committees and the convenors are entrusted to schedule the visit to the departments for auditing.

| Group Name | Departments under each Group  | Convenors of the Assessment Committee                     |
|------------|---|---|
| Group I    | Departments under Faculty of Science & Environmental Studies<br>International School of Photonics | Dr. M.K.Jayaraj<br>Dean, Faculty of Environmental Studies |
| Group II   | Departments under Faculty of Marine Sciences  | Dr. Rosamma Philip<br>Dean, Faculty of Marine Sciences    |
| Group III  | Departments under Faculty of Technology   | Dr. C.K.Anandan<br>Dean, Faculty of Technology            |
| Group IV   | Departments under Faculty of Social Science, Law & Humanities                                     | Dr. S.Harikumar<br>Dean, Faculty of Social Sciences       |
| Group V    | Departments under Faculty of Engineering  | Dr. K.S.Beena<br>Dean, Faculty of Engineering             |

Sanction is also accorded by the Vice Chancellor permitting Dr.K.Girish Kumar, Director, IQAC (Professor & Head, Dept. of Applied Chemistry) to draw an amount Rs.2,25,000/- (Rupees Two lakhs and twenty five thousand only) as advance for meeting the expenses towards honorarium, TA/DA, food, travel, report printing etc. in connection with the conduct of the program. The advance shall be adjusted with proper bills and vouchers after the completion of academic audit in all departments/Schools/Centres.

The expenditure in this regard shall be met from the Head of Account "1-95-0-R-2-184- IQAC" provided in the budget of the University.

Orders are issued accordingly.



**REGISTRAR**  
**FINANCE OFFICER**  
**IN-CHARGE OF REGISTRAR**

To

1. Deans concerned with Covering Letter
2. Heads of all Departments/Directors of Schools/Centres/Principal, SOE/CUCEK
3. Finance Officer/Joint Director, Kerala State Audit Department.
4. DR (Admn I)/AR (Accounts/Audit/Finance).
5. PS to Vice –Chancellor/PS to Pro-Vice- Chancellor/PA to Registrar.
6. Audit D/Accounts I/IA&I/Cash sections
7. Administration E section –for presenting bill to draw the advance.
8. Finance section to provide necessary fund allocation.
9. Day File/Stock File/File Copy.