

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Abstract)

Conducting Academic Audit in University Departments - Sanctioned-Orders issued

## INTERNAL QUALITY ASSURANCE CELL

No. IQAC/ Academic Audit/2017

Kochi-22, 26/10/2017

Read: (1) Minutes of Meeting of core committee of IQAC held on 03/08/2017

### ORDER

The IQAC core committee had recommended, vide paper read as (1) above, to conduct Academic Audit in all departments/ schools of the university every year and the Director, IQAC had been entrusted to identify the criteria for this auditing. It was also recommended to conduct the audit by the department themselves availing the service of 2 or 3 external experts and to provide a financial assistance of Rs.10,000/- to each department. A format for conducting the academic audit has been prepared based on the following six criteria:

- i. Curricular Aspects
- ii. Teaching, Learning & Evaluation
- iii. Research and Consultancy
- iv. Learning Resources
- v. Extension Activities and Best Practise
- vi. Basic Amenities and Green Initiatives

Considering these, sanction has been accorded by the Vice Chancellor for the following:



1. To conduct Academic Audit as per the appended format (Annexure I) in all the university teaching departments/schools as well as in centres such as National Centre for Aquatic Animal Health, Inter University Centre for IPR Studies, DDU Kaushal Kendra which are conducting academic programmes.
2. To provide a financial assistance of Rs.10,000/- to each department for conducting the academic audit, meeting the expenditure from the following head of accounts:

Name of Department/School	Head of Account
National Centre for Aquatic Animal Health	1-33-0-Q-5-499
DDU Kaushal Kendra	1-19-8-Q-3-289
Inter University Centre for IPR Studies	1-24-3-Q-5-499
School of Environmental Studies	2-32-0-Q-3-289
Department of Hindi	2-36-0-Q-3-289
Department of English and Foreign Languages	2-37-0-Q-5-499
School of Legal Studies	2-41-0-Q-3-289
Department of Marine Biology, Micro Biology & Biochemistry	2-46-0-Q-5-499
Department of Marine Geology & Geo Physics	2-47-0-Q-3-289
Department of Physical Oceanography	2-48-0-Q-3-289
Department of Atmospheric Science	2-49-0-Q-3-289
Department of Chemical Oceanography	2-50-0-Q-3-289
School Industrial Fisheries	2-54-0-Q-5-499
Department of Mathematics	2-57-0-Q-5-499

Name of Department/School	Head of Account
Department of Statistics	2-58-0-Q-5-499
Department of Physics	2-59-0-Q-3-289
Department of Applied Chemistry	2-60-0-Q-3-289
Department of Biotechnology	2-61-0-Q-5-499
Department of Applied Economics	2-66-0-Q-5-499
School of Management Studies	2-70-1-Q-3-289
Department of Ship Technology	2-75-0-Q-3-289
Department of Polymer Science and Rubber Technology	2-76-0-Q-3-289
Department of Electronics	2-77-0-Q-5-499
Department of Instrumentation	2-78-0-Q-5-499
Department of Computer Science	2-82-0-Q-5-499
Department of Computer Application	2-84-0-Q-5-499
International School of Photonics	2-87-0-Q-3-289
School of Engineering	2-94-1-Q-5-499
Cochin University College of Engineering, Kuttanad	2-94-2-Q-5-499
K.M School of Marine Engineering	2-94-4-Q-5-499

This academic audit is to be done by the departments themselves, as per the format appended, availing the service of 2 or 3 external experts.

Orders are issued accordingly.

  
 REGISTRAR  


To,

1. Heads of all Departments/Directors of Schools/Principal, SOE/CUCEK
2. Director, NCAAH/Inter University Centre for IPR Studies/DDU Kaushal Kendra
3. All members of internal Quality Assurance Cell (IQAC)
4. Joint Director, Kerala State Audit Department/PDO/Director, DPR&P
5. JR (Finance/Academic)/DR (Admin I&II/IRAA)/AR (Academic/Accounts/ Audit/ Finance)
6. Finance section - **for making necessary fund allocation**
7. Accounts I /Audit A,B,C,D/ IA&I/Cash Sections
8. PS to Vice Chancellor/PS to Pro-Vice- Chancellor/PA to Registrar/PA to FO/PA to CE
9. Day File/Stock File/File Copy