

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Abstract)

Chancellor's Chair Professor- food related expenses – Sanctioned- Head of the Departments to draw necessary amount as advance-Permitted -Sanctioned -Orders issued.

INTERNAL QUALITY ASSURANCE CELL

No. IQAC/Chancellor's Chair/2018(IV)

Kochi-22, Dated: 06-10-2018

- Read: (1) Letter No.DM/101/18-19/13 dated 14/08/2018.
(2) U.O No.IQAC/Chancellor's chair/2018 dated 14/02/2018.
(3) U.O No.IQAC/Chancellor's chair/2018(II) dated 17/02/2018.
(4) Circular No.Audit/SO/2012 dated 11/09/2018.

ORDER

The Chancellor's Chair has been instituted in the University for engaging eminent academicians/scientists from foreign universities as Chancellor's Chair Professors, vide paper read (2) and (3) above.

The Head of the Department, Department of Mathematics vide letter read (1) above has requested to provide fund for expense related to food in connection with the visit of Chancellor's Chair Professors in the university in addition to honorarium, air fare, local transportation , free accommodation etc which had been sanctioned vide paper read (3) above.

Considering the above, sanction is accorded by Vice Chancellor for the following:

1. To include food related expenses under this scheme and to sanction an amount of Rs.750/-(Rupees Seven hundred and fifty only) per day for the food related expenses of the Chancellor's Chair Professors.
2. To permit concerned Head of the Department to draw necessary amount as advance to meet all expenses related to the engagement of Chancellor's Chair Professors such as honorarium, airfare, local transportation, food expenses etc.

The expenditure in this connection shall be met from the budget head "1-95-0-R-1-002-Chancellor's Chair"

The Head of the Departments shall draw the advance observing the rules for the drawal and adjustment of advance as laid down in the circular read (4) above.

Orders issued accordingly.


REGISTRAR

To,

1. Heads /Directors of all Departments/Schools/Centres
2. Principal SOE/CUCEK
3. Joint Director, Kerala State Audit Department/PDO
4. JR (Academic)/ JR (Finance)/ DR (Admin.II)/AR (Accounts/Audit/Finance/Cash)
5. Finance Section to allocate necessary fund in the head of the account.
6. Audit (A,B, C & D) /I A & I /Accounts I/Cash sections
7. PS to Vice Chancellor/PS to Pro Vice Chancellor/PA to Registrar/ PA to FO/ PA to CE